

# FALL MID SEMESTER BULLETIN

Dear Fall 2020 Student,

As the semester heads toward its halfway mark, we wanted to take this opportunity to send out the following information to all students. **Please read this in its entirety carefully.**

## **SPRING 2021 CLASS REGISTRATION SCHEDULE:** *Dates may be subject to change*

Listed below is the registration schedule, also available at <https://www.oldwestbury.edu/academics/calendar>

Fall 2020 EARLY REGISTRATION on the Web (connect.oldwestbury.edu):	
Oct 1 2020 (All day)	Advising begins for Spring 2021
Oct 17 2020 (All day) to Oct 23 2020 (All day)	Mid-term week
Oct 26 2020 (All day)	Mid-term grades due
Nov 2 2020 (All day)	Registration begins for SENIORS
Nov 6 2020 (All day)	Registration begins for JUNIORS
Nov 11 2020 (All day)	Registration begins for SOPHOMORES
Nov 16 2020 (All day)	Registration begins for FRESHMAN
Nov 17 2020 (All day)	Continual registration for Spring 2021 for all students on the web



### **SPRING 2021 BILL PAYMENT:**

You must be financially clear with the Office of the Bursar. **The following methods are available for payment:**

- Credit Card: Old Westbury accepts VISA, MasterCard and Discover credit card payments which are processed online using the web credit card payment option available on your E-Bill which can be accessed via **ConnectOW**.
- Check: Check payments can be made on-line via the **ConnectOW portal**.

Office of the Bursar  
Campus Center, Room H-100  
Phone: (516)876-3168

Office of Financial Aid  
Campus Center, Room H-100  
Phone: 516-876-3224  
Email: [financialaid@oldwestbury.edu](mailto:financialaid@oldwestbury.edu)

### **ACADEMIC SUPPORT RESOURCES:**

The College offers a number of academic and student support services. All staff and faculty associated with these functions work together to assist students in understanding and meeting the College's requirements. While the list is not exhaustive, we hope that you will use these services as needed to address any academic concerns or issues.



Microsoft (MS) Teams can be accessed through Office 365/Outlook email on a laptop/tablet using [connect.oldwestbury.edu](https://connect.oldwestbury.edu) or the Microsoft Teams app which can be downloaded on smartphone or desktop.

Distance Academic Advisement FALL 2020	
<i>All academic advising will be conducted as distance appointments. Services will be in remote ONLY.</i>	
<b>FIRST-YEAR STUDENTS</b> <i>(First Year Experience (FYE) and Community Action Learning and Leadership Program (CALL))</i>	Please follow the directions in the email from the First Year Experience program to create a Distance Academic Advisement appointment. First-year advises students for their entire first-year at OW into their sophomore year, working as a liaison between departments and students <ul style="list-style-type: none"> <li>• Monday – Friday 8:30am – 5:00pm</li> <li>▪ Accessible phone #'s: (516) 876-3458</li> <li>▪ Any questions please contact, <a href="mailto:guzzardil@oldwestbury.edu">guzzardil@oldwestbury.edu</a></li> </ul> All staff members can be contacted through Teams, their OW email, or their direct phone lines.
<b>SOPHOMORES</b>	Please follow the directions in the email from the Academic Advising Center to create a Distance Academic Advisement appointment. Any questions please contact, <a href="mailto:advising@oldwestbury.edu">advising@oldwestbury.edu</a>
<b>ARTS &amp; SCIENCES JUNIORS/ SENIORS</b>	Please contact your faculty advisor in your department to arrange a Distance Academic Advisement appointment. Any questions please contact, <a href="mailto:advising@oldwestbury.edu">advising@oldwestbury.edu</a> .
<b>EOP FIRST YEAR AND SOPHOMORE STUDENTS</b>	Students will receive an email to create a Distance Academic Advisement appointment with their EOP Counselor. The best ways to communicate with the office will be through email, phone, or Teams. <ul style="list-style-type: none"> <li>• Always available virtually through MS Teams, appointments will be scheduled through MS Teams.</li> <li>• Monday – Wednesday there will be someone physically in the office</li> <li>• All EOP staff can be contacted by sending an email or leaving a voicemail.</li> </ul>
<b>SCHOOL OF BUSINESS</b>	Please follow the directions in the email from the School of Business concerning Distance Academic Advisement. Any questions please contact School of Business office 516.876.3331 or contact <ul style="list-style-type: none"> <li>• Joel Feiner, <a href="mailto:feinerj@oldwestbury.edu">feinerj@oldwestbury.edu</a></li> <li>• or Lorraine Todisco, <a href="mailto:todiscol@oldwestbury.edu">todiscol@oldwestbury.edu</a></li> </ul>
<b>SCHOOL OF EDUCATION</b>	Please contact your faculty advisor or Rheba Jules, <a href="mailto:julesr@oldwestbury.edu">julesr@oldwestbury.edu</a> to arrange a Distance Academic Advisement appointment.
<b>SCHOOL OF PROFESSIONAL STUDIES</b>	Please contact Rhea Hitter, <a href="mailto:hitterr@oldwestbury.edu">hitterr@oldwestbury.edu</a> or at 516-876-3998 to arrange a Distance Academic Advisement appointment.

<b>TUTORING CENTER</b>	<p>Please email the Coordinator, Marisa Glaser, with any questions: <a href="mailto:glaserm@oldwestbury.edu">glaserm@oldwestbury.edu</a></p> <p>The <b>Tutoring Center</b> offers distance tutoring for business, natural sciences, social sciences and humanities courses through Microsoft Teams. Course and tutor availability are posted on the Tutoring Schedule tab of <b>Tutoring Center Team</b>.</p> <ul style="list-style-type: none"> <li>Hours are available Monday-Thursday.</li> </ul>
<b>WRITING CENTER</b>	<p>Please email the Director, Dr. Jody Cardinal, with any questions: <a href="mailto:cardinalj@oldwestbury.edu">cardinalj@oldwestbury.edu</a></p> <p>The Writing Center offers online assistance with writing for any class. Students can reserve an appointment for an online session through our online schedule at <a href="http://oldwestbury.mywconline.com">oldwestbury.mywconline.com</a>.</p> <ul style="list-style-type: none"> <li>Hours are Mondays-Thursday, 11am-7pm</li> </ul>
<b>MATH REDESIGN LAB</b>	<p>Please email the Coordinator, Betty Berbari, with any questions: <a href="mailto:berbarib@oldwestbury.edu">berbarib@oldwestbury.edu</a></p> <p>The <b>Math Redesign Lab</b> offers distance tutoring via Microsoft Teams for the rest of this semester for the following courses: Powertrack Math, College Algebra and Quantitative Decision Making.</p> <ul style="list-style-type: none"> <li>Hours: Mondays - Thursdays 9:00am-8pm &amp; Sundays 12-4pm.</li> </ul>
<b>MATH LEARNING CENTER</b>	<p>Please email the Director, Dr. Meryl Altabet, with any questions: <a href="mailto:altabetm@oldwestbury.edu">altabetm@oldwestbury.edu</a>.</p> <p>The Math Learning Center provides tutoring in all Math courses except MA1010, MA1020 and MA2050. CIS/MIS courses are also offered. Tutoring will be provided through the <b>Math Learning Center</b> team on Microsoft Teams</p> <ul style="list-style-type: none"> <li>Hours are posted on the Tutoring Schedule tab of the <b>Math Learning Center</b> Team.</li> </ul>
<b>SMARTHINKING</b>	<p>Please email the Tutoring Center Coordinator, Marisa Glaser, with any questions: <a href="mailto:glaserm@oldwestbury.edu">glaserm@oldwestbury.edu</a>.</p> <p>Tutoring is offered through Pearson/Smarthinking's online tutoring services.</p> <p>The tutoring is on topics in Mathematics, the Sciences, Business, Spanish, and using MS Office.</p> <p>Smarthinking can be accessed through the home page of Blackboard.</p>



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### STUDENT SERVICES

<b>Career Planning and Development</b>	<ul style="list-style-type: none"> <li>Students can find contact info on their OW website or through MS Teams</li> <li>They will also be launching a new career management system through Panther Career Link (powered by Handshake) more info to come on their webpage</li> </ul>
<b>Chartwells /Dining</b>	<ul style="list-style-type: none"> <li>On Campus Hours: Monday – Friday 8:30am – 3:00pm</li> </ul>
<b>Counseling and Psychological Wellness Services (CPW)</b>	<p>Will continue to provide all students with individual psychotherapy, couples therapy, and psychiatric services.</p> <ul style="list-style-type: none"> <li>All sessions are conducted through tele-health, done by video chat (MS Teams) or by phone.</li> <li>Monday – Friday 9:00am – 5:00pm</li> <li>Best way to schedule an appointment is to email <a href="mailto:counselingcenter@oldwestbury.edu">counselingcenter@oldwestbury.edu</a> (if it is an emergency that requires an appointment ASAP, please indicate that in the email, and they will do their best to accommodate)</li> </ul>
<b>Division of Student Affairs</b>	<ul style="list-style-type: none"> <li>Monday - Friday 8:30-5pm (EST). Not in person.</li> <li>All inquiries can be made through the Division of Student Affairs Virtual Front Desk on MS Teams</li> </ul>
<b>Mailroom</b>	<p>Please do not send packages if you are not going to be on campus, university will not incur cost from forwarding</p> <ul style="list-style-type: none"> <li>Monday – Friday 8:30am – 3:30pm</li> <li>Accessible email: <a href="mailto:realmutob@oldwestbury.edu">realmutob@oldwestbury.edu</a> and <a href="mailto:wendelkend@oldwestbury.edu">wendelkend@oldwestbury.edu</a></li> <li>Accessible phone #'s: (516) 876-2580 and (516) 876-3233</li> </ul>
<b>Office of Residential Life</b>	<ul style="list-style-type: none"> <li>All inquiries can be made through email: <a href="mailto:reslife@oldwestbury.edu">reslife@oldwestbury.edu</a> or call at 516.876.3210</li> <li>Monday – Friday; 9am - 5pm (EST); No walk-ins.</li> </ul>
<b>Office of Student Conduct</b>	<ul style="list-style-type: none"> <li>Monday – Friday 9:00am – 5:00pm (Teams)</li> <li>Accessible email: <a href="mailto:studentconduct@oldwestbury.edu">studentconduct@oldwestbury.edu</a></li> </ul>
<b>Office of Services for Students with Disabilities (OSSD)</b>	<p>Stacey DeFelice, Director, <a href="mailto:defelices@oldwestbury.edu">defelices@oldwestbury.edu</a></p> <p>Natalie Caesar, Accommodations Coordinator, <a href="mailto:caesarn@oldwestbury.edu">caesarn@oldwestbury.edu</a></p> <p>Malini Kumar, Secretary, <a href="mailto:kumarm@oldwestbury.edu">kumarm@oldwestbury.edu</a> or</p> <ul style="list-style-type: none"> <li>MS Teams: Stacey DeFelice or Natalie Caesar or Malini Kumar</li> </ul>
<b>Orientation</b>	<p>Recruitment will be posted via the website and sent through the Student Connections email</p> <ul style="list-style-type: none"> <li>Monday – Friday 9:00am – 5:00pm</li> <li>Best contact is through email: <a href="mailto:orientation@oldwestbury.edu">orientation@oldwestbury.edu</a></li> </ul>
<b>Student Health Center</b>	<p>Can contact for an appointment or to talk to a nurse through phone (516-876-3250)</p> <p>Visit SHC web pages for info about services, immunization requirements, and opportunities for student engagement</p> <ul style="list-style-type: none"> <li>Monday &amp; Tuesday 9:00am – 7:00pm; Wednesday – Friday 9:00am – 5:00pm</li> <li>Open for in-person and/or virtual appointments</li> </ul>
<b>Student Union</b>	<p>Student Union Manager: Denee Jenkins</p> <ul style="list-style-type: none"> <li>You can reach her by email or set a 1:1 appointment via calendly (<a href="https://calendly.com/jenkinsd">https://calendly.com/jenkinsd</a>)</li> <li>The virtual student union is currently up and running through MS Teams,</li> <li>All student clubs and organizations will be hosting events there all semester. For the most up to date info on programs and events you can visit their website (<a href="https://theunionatsunyow.weebly.com/">https://theunionatsunyow.weebly.com/</a>) or follow us on Instagram</li> </ul>
<b>Transportation</b>	<p>Transportation services will be running for those students who will need to come to campus</p>
<b>University Police</b>	<p>Best way to communicate with UP is to stop in headquarters or to approach any officers</p> <p>They will be limiting the amount of people allowed in headquarters at one time due to social distancing guidelines</p> <ul style="list-style-type: none"> <li>Open 24/7</li> </ul>