

Residence Hall Association

SUNY College at Old Westbury

Program Evaluation Form

Title of Program: _____ Date of Program: _____

of Attendance: _____

Program Type: G R O W L

Actual duration of event

start time: _____ end time: _____

Location: _____ Actual cost of program: _____

Did the program accomplish your objectives/goals/expectations?

How did the program benefit those who attended? How did they respond to the program?

What worked well with this program?

What changes would you make if you were to plan this program again?

How would you rank the success of the program (on a scale of 1 - 4)

1: poor 2: fair 3: good 4: excellent

Reason for this ranking? _____

Would you recommend this program to be used again? (on a scale of 1 - 5)

1: no 2: probably not 3: maybe 4: most likely 5: most definitely

Reason for this ranking? _____

Please take a photo of this form and the attendance sheet before submitting both to your RHC advisor.

48 hours after the event has taken place please submit all the following forms (or pictures of) to rha@oldwestbury.edu:

- Program proposal & Budget request form
- Flyer
- Attendance sheet
- Evaluation form