

CALL Service-Based Learning Contract

Student name: _____ Tel.: _____

Course title: _____ Professor: _____

Name of Organization: _____

Supervisor or Coordinator: _____ Tel.: _____

Student: I agree to ...

- Perform my duties to the best of my abilities;
- Adhere to organizational rules and procedures, including record-keeping requirements and confidentiality of organization and client information;
- Be open to supervision and feedback which will facilitate learning and personal growth;
- Complete 40 hours of service this semester; and
- Provide 24-hour notice if I am unable to attend.

Supervisor: I agree to ...

- Provide adequate information and training for the student, including information about the organization's mission, clientele, and operational procedures;
- Provide adequate supervision to the student and give feedback on his/her performance;
- Provide meaningful tasks related to student's skills, interests, and available time; and
- Show appreciation of and give recognition to the student's when appropriate.

Student's Signature: _____ Date: _____

Supervisor's Signature: _____ Date: _____

**Please return completed form to your Community Learning Instructor*