



Application for the Use of Public Forum

This application is intended for use by third parties who want to exercise their rights of free speech by using the College's designated public forum.

Name of Applicant: _____

Address: _____

Telephone: (____) _____ - _____

Fax Number: _____

E-mail: _____

Name of Speaker: _____

Address: _____

Telephone: (____) _____ - _____

Fax Number: _____

E-mail: _____

Anticipated Number of Attendees: _____

Date requested: _____

Time requested: from _____ until _____.

I, the applicant, have read the foregoing policy and agree with the terms of use of the designated public forum as set in the Policy.

I, the applicant, acknowledge that I am applying to use the designated public forum for free speech purposes, that I will use the designated public forum for speech purposes, and that I will not use the forum for any other noncommercial use that requires a revocable permit in accordance with the SUNY Policy of noncommercial use of college facilities by third parties and/or commercial purposes that are not allowed on/in College facilities.

Print Name: _____

Signature: _____

Date: _____

Old Westbury College administration use only:

Date received by the Office of Facilities Rentals: _____

Time received: _____

Manner received: _____

Returned to Applicant: (cross out if not applicable)

Date: _____

Reason: _____

Follow-up: _____

Approvals by Old Westbury College administration only:

Office of Facilities Rentals approval:

Print Name: _____

Signature: _____

Date: _____

Assistant to the President for Administration or Designee:

Print Name: _____

Signature: _____

Date: _____

Vice President for Student Affairs/Designee:

Print Name: _____

Signature: _____

Date: _____

University Police Chief/Designee:

Print Name: _____

Signature: _____

Date: _____