



**College Regional MWBE & SDVOB Conference  
Hosted by SUNY College at Old Westbury**

**Vendor Registration Form & Information**

You are cordially invited to participate in our upcoming College Regional Minority and Women-owned Business Enterprise (MWBE) and Service Disabled Veteran Owned Business (SDVOB) Conference. At this conference you will be able to receive instructions and share information on MWBE & SDVOB procurements, network with others in the field, develop business relationships and partnerships among NYS and regional procurement offices and MWBE & SDVOB vendors.

- **When:** Tuesday, April 26, 2016
- **Time:** 8:00 am – 2:30 pm
- **Where:** SUNY College at Old Westbury  
Duane L. Jones Recital Hall, Campus Center Building  
223 Store Hill Road (main entrance off Route 107)  
Old Westbury, NY 11568
- **Registration Fee:** \$40.00 per person (includes networking lunch & refreshments)
- **Directions:** See the College's website, [www.oldwestbury.edu](http://www.oldwestbury.edu), under the *Visitors* link
- **Please RSVP:** **By April 15, 2016**

Please complete this form and **mail it** along with your check or money order **noting MWBE/SDVOB Conference** in the amount of \$40.00 payable to **SUNY College at Old Westbury** to:

SUNY College at Old Westbury  
223 Store Hill Road, P.O. Box 210  
Campus Center Building, Room H-310E  
Old Westbury, NY 11568  
Attention: Director of Purchasing

Any questions, please feel free to contact:

Patrick Adams, Director of Purchasing: [adamsp@oldwestbury.edu](mailto:adamsp@oldwestbury.edu) or (516) 876-3194  
Kathleen McMahon, Purchasing Assistant: [mcmahonk@oldwestbury.edu](mailto:mcmahonk@oldwestbury.edu) or (516) 628-5679

Firm/Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Name of Person(s) Attending: \_\_\_\_\_

Title(s): \_\_\_\_\_

Telephone (w/area code): \_\_\_\_\_ Fax (w/area code): \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Your Commodity/Service: \_\_\_\_\_

**Survey Questions:** What question would you like to pose to our expert MWBE & SDVOB experts? \_\_\_\_\_

If you have attended a previous Conference at Old Westbury College, did you obtain new or added business as a result? Please describe: \_\_\_\_\_