

**SUNY Old Westbury and Student Requirements  
Under the Coronavirus Aid, Relief, and Economic Security (CARES) Act**

**SUNY OLD WESTBURY REQUIREMENTS:**

Under the U.S. Department of Education (USDOE) regulations and State University of New York (SUNY) guidelines, SUNY Old Westbury must periodically report to USDOE specific information related to the implementation and administration of the CARES Act Emergency Grant program. A summary of such information is to be posted and periodically updated on the SUNY Old Westbury website.

The Senior Vice President for Business & Finance is the authorized representative of SUNY Old Westbury who signed the Certification and Agreement and returned it to USDOE. The Certification and Agreement stipulates that SUNY Old Westbury has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.

SUNY Old Westbury will receive \$2,761,337 from USDOE pursuant to the Certification and Agreement for CARES Act Emergency Grants to Students.

Each periodic report to USDOE will be posted by date in the SUNY Old Westbury CARES Act webpage and indicate the:

- Total amount SUNY Old Westbury has distributed under Section 18004(a)(1);
- Number of students SUNY Old Westbury has determined are eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1);
- Number of students that have received a CARES Act Emergency Grant under Section 18004(a)(1); and
- Method used by SUNY Old Westbury to prioritize the awarding of CARES Act Emergency Grants.

**METHODOLOGY:**

SUNY Old Westbury will award CARES Emergency Grants according to methods consistent with USDOE regulations and SUNY Guidance.

- CARES Act Emergency Grants will be awarded to all eligible Title IV students, with the higher awards to those who are deemed high-need with limited available resources. Priority will be given to students based on Pell Eligible Expected Family Contribution (EFC). Students, contingent upon certification of eligible expenses, will initially receive awards ranging from \$950 to \$500 under Section 18004(a)(1). The average award will approximate \$855.
- If funds remain, SUNY Old Westbury reserves the right to increase awards in situations where the student's needs exceed the initial amount awarded until all CARES Act Emergency Grant funds are exhausted. The CARES Act Emergency Grant is a grant, not a loan, therefore students do not have to repay it, nor is it taxable. The grant funds will not reduce a student's financial aid. It does not negate nor replace any current financial aid award.

#### STUDENT ELIGIBILITY, REQUIREMENTS and ADDITIONAL GUIDANCE:

To be eligible for a CARES Act Emergency Grant a student must meet the following requirements: (1) the student was directly impacted by the Coronavirus disruption;(2) the student has incurred unexpected costs associated with enrollment at SUNY Old Westbury; and (3) the student meets the requirements of Title IV aid, including Satisfactory Academic Progress.

- Students meeting the requirements must complete and submit the *Application for CARES Act Emergency Grant* form. A link to the application will be provided to those students who qualify based upon Pell and Title IV requirements.

For an incurred expense to be allowable, it must be related to the disruption of campus operations and incurred for food, housing, course materials, technology and computer equipment, health care, dependent care, transportation, and other related costs.

- Students will be requested to: (1) indicate each type of expense incurred along with the cost related to the disruption of campus operations due to the Coronavirus; (2) provide a brief description of how each expense type is related to the disruption of campus operations due to Coronavirus; and (3) indicate available documentation in support of the claimed expenses. Under the guidelines, SUNY Old Westbury may request receipts, invoices, credit card or bank statements, medical documentation, unemployment records, rental, or lease statements.
- Students must certify they incurred or will incur allowable expenses for food, housing, course materials, technology and computer equipment, health care, childcare or transportation as a result of the disruption of campus operations due to the Coronavirus which equal or exceed the amount of the CARES Act Emergency Grant.
- Students are responsible for notifying the Financial Aid Office immediately if they do not incur expenses that meet or exceed the amount of the award.
- Students are also required to acknowledge that they have read and understood the CARES Act Emergency Grant eligibility requirements as noted in the SUNY Old Westbury CARES Act communications previously sent.
- Students are to acknowledge that the Financial Aid Office reserves the right to request additional information, receipts, and documentation.

Further CARES Act guidance provided to students include:

- Senior Vice President for Business & Finance CARES Act Notification to Students
- SUNY Old Westbury CARES Act Frequently Asked Questions (FAQs)
- U.S. Department of Education General and Student Frequently Asked Questions (FAQs) about the CARES Act Emergency Grants

Information on this page will be updated and reported to USDOE in accordance with provisions contained in the CARES Act Certification and Agreement.

Best Regards,  
THE SUNY OLD WESTBURY CARES ACT COMMITTEE