SUNY OLD WESTBURY

OWN YOUR FUTURE

Appeal for Violation of College Motor Vehicle Regulations

Summons #: _____ Date: _____

Plate #: _____ State: _____ Location: _____

Name: _____OW ID#: _____

Address: _____

City: _____ State: _____ Zip Code:_____

Students: OW _____ NYIT _____ Faculty / Staff: _____ Other: _____(Check One)

Registered Owner of Vehicle (if not self) _____

I wish to appeal a traffic summons issued to me on (date)_____ for the following reason(s):

_____

_____

_____

_____

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_____

Note: This form must be filled out completely or your appeal will not be processed. It must be filed at University Police Headquarters, Student Union Parking Lot, within 7 days of the issued violation. It will be forwarded to the College Traffic Safety Appeal Officer and you will be notified by mail of the decision. Upon completion of this appeal, vehicle owner / operator is to retain their original copy of summons and render payment. If the appeal is successful, a refund will be issued.

PO Box 210, Old Westbury, New York 11568-0210 Phone: 516-876-3333 Fax: 516-876-3420