**SUNY College at Old Westbury**

# Request for Review

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| **Project Title:** | **🡪** Click here to enter text. |

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| Investigator Name: | **🡪** Click here to enter text. | | | | Investigator Department: | | **🡪** Choose an item. Specify if “other” | |
| Investigator Phone: | **🡪** Click here to enter text. | | Investigator’s Email: | Click here to enter text.@Click here to enter text. | | | | |
|  |  | |  | | |  | | |
| Investigator’s Signature:**\*** | | **🡪** Click here to enter text. | | | | | | Date:  **🡪** Click here to enter text. |

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| --- | --- | --- | --- | --- |
| Proposed  Starting Date: | | | Is project currently sponsored/funded:  *Yes*  *No* | Is funding being applied for:  *Yes*  *No* |
| **If Project is Currently Funded:** | | Funding Agency: N/A: **🡪 Click here to enter text.** | | Proposal # (if known): N/A: **🡪 Click here to enter text.** |
| **If Funding is Being Sought:** | | Funding Agency: N/A: **🡪 Click here to enter text.** | | Application #(if known): N/A: **🡪 Click here to enter text.** |
| Grant Title: | **🡪 Click here to enter text.** | | | |

**\***Your signature indicates that you have reviewed and approved this application and accept responsibility for the research described, including work by students under your direction. It further attests that you are fully aware of all procedures to be followed, will monitor the research, and will notify the IRB of any significant problems or changes. Please type in your name as an electronic signature. For an electronic signature to be accepted, the protocol must be emailed from the Faculty sponsor’s account.

##### INSTRUCTIONS FOLLOW ON PAGE 2

For IRB Office Use Only

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| **Type of Review:** | Exempt Review  Category No.   (attach certificate of  exemption, if applicable) | Expedited Review  Category No. | Full IRB Review |
| Receipt date: | | | |
| Resubmit date (if applicable): | | | |
| Decision date: | | | |
| Comments: | | | |
| Signature, IRB Chair or designee: | | | Date: |

**Request For Review**

**Project Description:** The IRB Committee is comprised of individuals from a number of disciplines. Please write your brief description in a manner that clearly conveys the necessary information to someone outside your field of expertise. All consent forms, surveys, questionnaires or interview questions to be used must be attached to the protocol.

*\*\*\*Note*: If deception is required for the research, explanation of its necessity needs to be included. If debriefing is for any reason inappropriate, this should also be documented.

*Applications for undergraduate student projects must be submitted from the faculty advisor’s email account to provide an electronic signature. Only complete applications will be reviewed.*

*(For funded projects, please attach a copy of the grant proposal in addition to this protocol.)*

1. **Concise abstract stating the purpose and significance of the project.**

**🡪** This study examines study abroad at the undergraduate level. Previous research finds that only one percent of the undergraduate population studies abroad from the U.S. and the percentage of black students studying abroad is far less than their white counterparts. Past research has found reasons such as funding, support, eligibility, dropout rates and so on; that explained reasons why black students were less likely to study aboard. This research considerers the values of study abroad from the black cultural perspective, that may provide additional insight for why there are racial differences in likelihood to study aboard.

1. **Describe the methodology of the project:**

*a) General description of the structure of the project*

**🡪** This project is a quantitative study to assess the value that black students place on study abroad, which may provide further reasoning/insight to why they are less likely to study abroad. In order to collect data, the survey method will be used, with a sample of at least 100 students. This primary data collection is best due to rarity of such studies. Past literature has not considered the value that students may place on study abroad, and therefore requires larger data collection. I plan to analyze my data using PSPP. I will conduct Independent T-Test and Anova Tests to measure the significance to which the data may be relevant.

*b) Describe the subject population including recruitment methods, age, type and number of subjects.*

**🡪** Sample includes first-year SUNY Old Westbury students, more specifically those that partake in programming directed to this population. In this particular sample of first year students, all races, gender, and socio-economic backgrounds will be used and compared in analysis. One hundred students will be asked to take the survey which is roughly one fifth of their population. This group includes students who will range in age, but are likely to be roughly 18-20. In order to get a hold of these potential respondents I will attend their selection of programming sponsored by the First-Year Department or I will attend their Community Learning course.

*c) Describe the procedures involving human subjects. Describe what the participant will encounter: when, where and how long.*

**🡪** Participants will be asked to complete a printed/ paper survey that is expected to last approximately 5 minutes. Participants will answer all the survey questions using the option which represents them the best. Participants will not be asked any verbal questions.

*d) Describe any surveys, questionnaires or interview schedules to be used and* ***attach copies****.*

**🡪** Please see attached.

*e) If deception is used, explicitly explain why it is necessary for this project. Also, explicitly describe the methods for debriefing subjects (if debriefing is inappropriate describe in detail why this is the case) .*

**🡪** No deception is used in this project.

1. **A) Describe any risks and/or of benefits to participants, as well as what steps you are taking to minimize risks to participants. B) Describe any short or long-term benefits to society that may occur as a consequence of this study. C) Describe why the benefits of the study outweigh the risks.|**

**🡪** The participant will not undergo any foreseeable risks. However, some of the questions are rather personal and may render discomfort, but nothing that exceeds everyday life. This study is an anonymous study and will only be moved forward with the full consent of the participant. Participants will be selected at convenience and will not be asked to provide any identifying information such as name, identification number, or describing physical appearance. I will also keep the data obtained in a place only where principal researchers can access it. Once the surveys are distributed, completed, then collected; they will be given numbers at random to keep track of all the information. The participation of any subject is completely voluntary. The participant can refrain from participating at any point, even when they have started the survey. Refusal to participate involves no penalty or losses. The benefits of this research would lead to helping more students experience international education. Additional benefits would be that this information can be helpful to educational institutions to better tailor their encouragement/advertising of study abroad to students. By understanding the value that students place on study abroad, institutions can better tailor the way they try to encourage students to study abroad. This has long-term effects to society, by increasing our knowledge on the topic of study abroad.

1. **Describe any incentives being offered:** *(explain any rewards the participants receive including course credits, food, gift certificates, etc. Note how these will be distributed in the event that the subject withdraws from the study.)*

**🡪** Participants will not be compensated.

1. **Describe means for ensuring privacy and/or confidentiality for subjects:**

**🡪** . Participants will be selected at convenience and will not be asked to provide any identifying information such as name, identification number, or describing physical appearance. Reports regarding patterns will be described in the aggregate. I will also keep the data obtained in a place only where principal researchers can access it. Once the surveys are distributed, completed, then collected; they will be given numbers at random to keep track of all the information.

1. **Attach consent form**

*If you request a waiver of the requirement for written informed consent, please include a detailed description of your plans. The necessary elements of a consent form are listed in Appendix A.*  ***Please review that all relevant elements are present on the submitted consent form. Each participant should be given a copy of the consent form and IRB Chair contact information****.*

**Appendix A**

**Elements of Informed Consent**

**Consent forms should be written in lay language easily understood by the target population.**

**Note: A copy of the consent form and/or contact information should be given to each participant.**

\_\_\_\_\_ 1. A statement that the study involves research

\_\_\_\_\_ 2. An explanation of the purposes of the research

\_\_\_\_\_ 3. The duration of the participants’ participation

\_\_\_\_\_ 4. A description of procedures to be followed

\_\_\_\_\_ 5. Identification of any experimental procedures

\_\_\_\_\_ 6. A description of foreseeable risks, discomforts or harm to the participants

\_\_\_\_\_ 7. A description of benefits to the participants or any others that may be expected from the research, if any

\_\_\_\_\_ 8. A disclosure of appropriate alternative procedures or courses of treatment, if any, that might be advantageous to the subject

\_\_\_\_\_ 9. A statement describing the extent, if any, that confidentiality will be maintained

\_\_\_\_\_ 10. A statement that the subject may discontinue participation at any time without penalty or loss of benefits

\_\_\_\_\_ 11. An explanation of who to contact for answers to questions about the research study or whom to contact in the case of a research related injury or adverse effect. This should include the Principal Investigator’s name, title and contact information; if applicable, the faculty supervisor’s name, title and contact information; **AND** the following text:

“The Institutional Review Board of SUNY College at Old Westbury has approved this research activity. If you have any questions about your rights as a research participant, please contact Dr. Jacob Heller, Chair of the Old Westbury Institutional Review Board, at: [hellerj@oldwestbury.edu](https://mail.oldwestbury.edu/owa/redir.aspx?C=b5e8ac1773d74360aec7ed8f11663088&URL=mailto%3ahellerj%40oldwestbury.edu) or 516-876-3336.”

\_\_\_\_\_ 12. A statement that participation is voluntary

\_\_\_\_\_ 13. A statement that refusal to participate involves no penalty or loss of benefits

\_\_\_\_\_ 14. If applicable, an explanation about any compensation or medical treatments that may be available if injury occurs, what they may be and where to get further information