

The State University of New York
Internal Control Review Schedule
2021-22

SUNY Old Westbury

CAMPUS NAME

athyj@oldwestbury.edu

E-MAIL OF ICO/CM

Joe Athy

INTERNAL CONTROL OFFICER'S NAME(ICO/CM)

516-876-4220

TELEPHONE NO. OF ICO/CM

High-Risk Areas

Fiscal Year Ended March 31,

2022

2023

2024

2025

Predetermined:

- Cash Management [1]
- Revenue Management [1]
- Property Control [2]
- Procurement [3]
- Procurement Card
- Personnel [4]
- Payroll [4]
- Computer Operations
- Financial Aid
- Disaster Planning & Recovery [5]
- General Control Environment

Tested

Planned Testing

Tested	2023	2024	2025
	X		
	X		
		X	
X			X
		X	
X			X
		X	
I			X
		X	
I	X		
	X		

Campus Specific:

Facilities Rental [6]
Athletics Department - NCAA Compliance
Residential Life
Maintenance/Facilities
Central Receiving
Academic Affairs (Study Abroad)
Student Affairs
Food Pantry

Tested	2023	2024	2025
I			X
X			X
	X		
			X
			X
	X		
		X	
	X		

NOTE: The annual reporting requirement is on an April 1 to March 31 reporting cycle to coincide with the State's fiscal year.

Utilize an "X" to mark the designated area that an internal control review was conducted for the year ended March 31, 2022 and for planned testing for 2023-2025 periods ending March 31. Utilize an "I" to mark the designated area that an internal control review is currently "In progress" for the year ended March 31, 2022.

Please e-mail this completed schedule to: sunviccert@sysadm.suny.edu

- 1 Cash/Revenue Management Reviews performed separately to be consistent with how the areas are run at OW.
- 2 Property Control Review work progressed during 2020-21 but was deferred due to transfer of Property Coordinator to another Department. Once position is filled, work will be resumed.
- 3 Purchasing Controls Review concluded November, 2021. Procurement Card Review is performed separately.
- 4 Personnel and Payroll Reviews performed separately to be consistent with how areas are run at OW.
- 5 Deferred the Disaster Planning & Recovery Review because during the current year, the new COS was leading a review of OW's ERP.
- 6 Deferred Facilities Rental Review due to low level of activity during the Review Period 4/1/2020 - 3/31/2021.