

Dear Residential Student,

As the semester heads toward its halfway mark, we wanted to take this opportunity to send out the following information to all residential students. **Please read this in its entirety carefully.** If any of these aspects are not met by the end of the Fall Semester (Dec) **your Spring 2022 residential room assignment can potentially be cancelled.** If you have any questions, please do not hesitate to contact the Office of Residential Life during regular business hours (M-F, 9am -5pm) at (516) 876-3210 or come by the office located at the Campus Center, K-100.

Graduating 2021 Checklist:

Friday, October 1, 2021	Applications for Graduation (Registrar's Office) due from candidates expecting to complete requirements by December 2021
Wednesday, December 1, 2021	Notify your Residence Hall Director (by their Email) if you are going to be graduating and therefore will be completing check out to avoid Spring 2022 housing and meal charges.

Spring 2022 Housing Checklist:

While the list below states the most common situations, this list is not meant to be exhaustive and may be influenced by individual student statuses. To continue in housing for the Spring 2022 semester:

Task
• You must be a full-time status student (12 Credits or more)
• You must be financially clear with the Bursar Office
• You must be in good judicial and academic standing.



Spring 2022 Class Registration Schedule:

- To continue in housing for the Spring 2022 semester, you must be a full-time status student (12 Credits or more).

Listed below is the registration schedule. For additional Academic Support Resources, **please turn to page 2.**

Spring 2022 EARLY REGISTRATION on the Web (connect.oldwestbury.edu):	
Friday, October 1, 2021	Advising begins in academic department offices for Spring 2022
Saturday, October 16, 2021 to Thursday, October 21, 2021	Mid-Term week
Monday, October 25, 2021	Mid-term advisory grades due
Monday, November 1, 2021	Spring 2022 registration for SENIORS on the Web
Friday, November 5, 2021	Spring 2022 registration for JUNIORS on the Web
Thursday, November 11, 2021	Spring 2022 registration for SOPHOMORES on the Web
Monday, November 15, 2021	Spring 2022 registration for FIRST-YEAR on the Web
Tuesday, November 16, 2021	Continuing Registration for Spring 2022 for ALL STUDENTS on the Web

Make the Grade!



You are eligible for campus housing only if you are in good academic standing.

- If you are placed on academic dismissal or expulsion, your housing and meals can also be affected
- If you are concerned about a course, then discuss it with the faculty and the earlier the better.
- If you feel as though you are struggling academically, you should know you are not alone. In fact, we have a host of services (listed on page 3) for students that provide exactly this type of support and they are free to use; so take advantage!

Spring 2022 Bill Payment:

You must be financially clear with the Office of the Bursar

The following methods are available for payment:

- Credit Card: Old Westbury accepts VISA, MasterCard and Discover credit card payments which are processed online using the web credit card payment option available on your E-Bill which can be accessed via [ConnectOW](#).
- Check: Check payments can be made on-line via the [ConnectOW portal](#).
- Scholarship Check: Place scholarship checks in separate sealed envelope with appropriate documentation and forward to the Office of Bursar at the address below. Include the student's identification number ("700" number) with all submissions.

Office of the Bursar
Phone: (516)876-3168
Campus Center, Room H-100



Office of Financial Aid
Phone: 516-876-3224
Campus Center, Room H-100
Email: financialaid@oldwestbury.edu

Be in Good Standing!



All residents are responsible for abiding by the Code for Student Conduct and Guide for Campus Living. If violations of campus policies occur, students will go through conduct proceedings and may receive sanctions or outcomes as a result. Remember to always check your OW email account, and promptly open any letters you receive from the Office of Student Conduct (via Maxient). All students must attend hearings and complete any assigned sanctions to avoid having a hold placed on your account. If you have questions regarding your conduct record or current standing, please reach out to the Student Conduct Coordinator below with any questions:

Office of Student Conduct
Student Union Building, Suite 303
Phone: 516-876-3067
Email: studentconduct@oldwestbury.edu

Academic Support Resources:

The College offers a number of academic support services ranging from academic advising to tutoring:

<https://www.oldwestbury.edu/academics/support>. While the list is not exhaustive, we hope that you will use these services as needed to address any academic concerns or issues.

<p>Academic Advising Center (AAC)</p>	<p>Building: New Academic Building, 1118A Phone: 516-876-3044</p> <p>*If you are not sure who should advise you, please send an E-mail to advising@oldwestbury.edu</p>	<p>All Students: Find your advisor www.oldwestbury.navigate.eab.com > My Team</p> <ul style="list-style-type: none"> - Sophomores (32-56 credits or Second year students): Students can schedule an advising appointment through www.oldwestbury.navigate.eab.com > Appointments - Juniors/Seniors (students with 57 or more credits): Should seek advising in their major department. Email faculty advisor to schedule an appointment or schedule an advising appointment through www.oldwestbury.navigate.eab.com > Appointment
<p>Counseling and Psychological Wellness Services (CPWS)</p>	<p>Oren Shefet, Director Building: Student Union Lower Level 100 (off the Rotunda) Phone: 516-876-3053 E-mail: ShefetO@oldwestbury.edu</p>	<p>Sessions are conducted in-person, via video chat (MS Teams) or by phone,</p> <ul style="list-style-type: none"> • Monday-Friday 9:00am-5:00pm. <p>The best way to schedule an appointment is to</p> <ul style="list-style-type: none"> - come to our office at Student Union, Lower Level, Suite 100 - or Email at counselingcenter@oldwestbury.edu - or call 516-876-3053 <p>If it is an emergency that requires an appointment ASAP, please indicate that in your communication with the administrative assistant, and they will do their best to accommodate</p>
<p>Educational Opportunity Program (EOP)</p>	<p>Dr. Jerrell W. Robinson, Director Building: Campus Center, K-110 Phone: (516)876-3068 E-mail: RobinsonJ@oldwestbury.edu</p>	<p>The goal of EOP is to make college possible for needy students, who have the potential to do well in college, but are not admissible under regular admissions' standards.</p> <ul style="list-style-type: none"> • Monday - Friday, 9am - 5 pm
<p>First-Year Experience (FYE) Office</p>	<p>Dr. Laura Anker, Director Bonnie Eannone, Associate Director Building: Student Union, 313 A Phone: (516) 876-3458 Email: AnkerL@oldwestbury.edu Email: EannoneB@oldwestbury.edu</p>	<p>Please follow the directions in the email from the First Year Experience program to create a Distance Academic Advisement appointment. In-person appointments are available. Email either your advisor and/or Lisa Guzzardi:</p> <ul style="list-style-type: none"> • Monday – Friday 8:30am – 5:00pm • Accessible phone #'s: (516) 876-3458 • Questions please contact, L. Guzzardi: guzzardil@oldwestbury.edu <p>Freshmen (Students in their first semester & the second semester): Contact FYE for advising. <i>Registration PIN is required for course registration.</i></p>
<p>Math Learning Center</p>	<p>Meryl Altabet, Director Building: Campus Center, Library Phone: (516) 628-5622 E-mail: AltabetM@Oldwestbury.edu</p>	<p>Provides tutoring in all Math courses (except MA1010, MA1020 and MA2050).</p> <ul style="list-style-type: none"> - Services offered: Tutoring in CIS/MIS courses - Remote Tutoring is provided through the General page of the Math Learning Center on Microsoft Teams - F2F tutoring by sign up appointment at the Math Learning Center, L231
<p>Math Redesign Lab</p>	<p>Betty Berbari, Director Building: Campus Center, Library L229 Phone: (516)876-8287 E-mail: BerbariB@oldwestbury.edu</p>	<p>Provides academic support, both in-person and via Microsoft Teams, for the following courses: MA1010, MA1020 and MA2050. This semester, our hours are</p> <ul style="list-style-type: none"> • Mondays-Thursdays 10am-8pm. • No appointment is necessary.
<p>Office of Services for Students with Disabilities (OSSD)</p>	<p>Stacey DeFelice, Director Building: New Academic Building, 2065 Phone: 516-876-3009 Email: DeFeliceS@oldwestbury.edu</p>	<ul style="list-style-type: none"> • Monday-Thursday 9am-7pm • Friday 9am-5pm
<p>Student Health Center (SCH)</p>	<p>Cristine Tesoriero, Director Building: Campus Center, I-109 Phone: 516-876-3250 Email: studenthealth@oldwestbury.edu</p>	<p>Visit the SHC web pages for info about clinical services, immunization requirements and opportunities for student engagement. Call 516-876-3250 to schedule an appointment</p> <ul style="list-style-type: none"> • Monday & Tuesday 9:00am – 7:00pm; • Wednesday – Friday 9:00am – 5:00pm • Open for in-person and/or virtual appointments
<p>Tutoring Center</p>	<p>Marisa Glaser, Coordinator Building: Campus Center, Library L246A Phone: (516) 628-5607 E-mail: glaserm@oldwestbury.edu</p>	<ul style="list-style-type: none"> • Monday – Wednesday: 11am to 7pm • Thursday: 10pm to 4pm
<p>Women's Center</p>	<p>Jacqueline Emery, Director Building: Student Union, 301K Phone: 516-876-3229 E-mail: EmeryJ@oldwestbury.edu</p>	<p>Hours of operation vary slightly but they are generally</p> <ul style="list-style-type: none"> • Monday-Thursday, from 10am-6pm.
<p>Writing Center</p>	<p>Dr. Jody Cardinal, Director Building: Campus Center, Library L-242 Phone: 516-876-3093 Email: CardinalJ@oldwestbury.edu</p>	<p>Schedule an appointment here: https://oldwestbury.mywconline.com</p> <ul style="list-style-type: none"> • Monday - Thursday • 11am-5pm (F2F or online) • 5-8pm (online only)