SUNY OLD WESTBURY

Request for Review

Project Title: Click to add text

(note: funded project titles must match protocol titles)

Primary Investigator **or** Faculty Advisor Information.

Name: Click to add text	Department (click to select) Psychology (SAS)
Phone: Click to add text	Email: Click to add text

Proposed Start Date: Click to add text	Is project currently sponsored/funded? No	Is this application for new or renewed funding? No

☐ **Check if PI is a student.** Note: all student projects require faculty advisors. Provide student information below.

Additional Researchers

Please list any other researchers involved in this project, their status with the university, and their e-mail address in the format in the example. All student researcher information should be included in this box.

•Owwin T. Panther, Undergraduate Student, OPanther@oldwestbury.edu;

Funding Information

Funding Source
(select all that apply)

No Funding
Federal
State
Private
Internal (OW or SUNY)
Self-funded

Funding Agency (if applicable): Click to add text

Proposal or Award # (if aplicable): Click to Add Text

Requested Review Level **(select one)**

•See website and other documentation for more information on category choice. IRB chair or administrator will verify.

○ Exempt/Limited — Exempt 2: Interviews/Tests/Surveys/Observations of Public Behavior

○ Expedited — Select expedited category (if applicable)

○ Full Board

○ Unsure/request for determination

☐ Select if continuing review

Below, please provide a brief explanation for the requested review level, including pertinent considerations to population (vulnerable vs. others), task demand, type of data collected, etc.

Click to add text

Request For Review

Project Description: The IRB Committee is comprised of individuals from a number of disciplines. Please write your responses to the questions below in a manner that clearly conveys the necessary information to an educated audience of peers outside your field of expertise.

All consent forms, surveys, questionnaires or interview questions to be used must be attached to the protocol.
(For funded projects, please attach a copy of the grant proposal in addition to this protocol.)

1) Concise abstract stating the purpose and significance of the project.

Click to add text

2) **Recruitment and Sample:**

a. How many *total* participants are you looking to recruit?(describe the number per group, if applicable, below)

b. Describe the subject population including recruitment methods, age, type and number of participants per group you are looking to recruit.

click to add text

c. Please provide a rationale for this sample size. For example (if available) power analyses, basis in previous research, heuristics/norms for your field of study, characteristics/size of the population of interest, etc.

click to add text

d. Will you be purposefully recruiting members of a vulnerable population?Select all that apply.

- None
- Children/Minors
- Cognitively or Intellectually Challenged
- Incarcerated or similar
- Persons of limited economic means
- Pregnant persons
- Other (please describe)

if "other," please describe here

3) Describe the research protocol: what will participants complete from beginning to end?

Click to add text

4) Describe any surveys, questionnaires, testing materials, or interview schedules to be used. Attach copies and provide citations/sources for those materials (if available or note if developed in-house).

Click to add text

5) Risk.

A) When considering the potential for harm to participant and researcher (economic, occupational, privacy (including disclosure of potentially sensitive material), legal, physical, psychological/emotional, and social) associated with your project, what level of risk do you foresee this project involving? See the IRB website and other documentation for more elaborate definitions.

Select Risk Level

B) Below, describe any risks and/or of benefits to participants, as well as what steps you are taking to minimize risks to participants. Be sure to describe: (a) short and long term benefits to the participant and/or society as a result of their participation, and (b) why the benefits outweigh the risks. Note: financial or course credit reimbursement is **not** considered a "benefit" (describe that in (5C) below).

Click to add text

C) How will participants be reimbursed for their time and effort? Reimbursements can include course credit, entries into lotteries for prizes, money, etc. Provide a brief justification of reimbursement, keeping in mind that too much can be coercive, and too little could be problematic depending on what you are asking participants to do.

Click to add text

D) Will deception **OR** incomplete disclosure be used in this study? Select Response

Deception *is defined as deliberately providing false or misleading information about the study to the participant. Examples include: telling a participant they are being watched by an audience when they are not; participants are not aware they are in a research study in public when researchers place valuables in a busy area to monitor reactions.*

Incomplete disclosure *is deliberately withholding information about the true goals or methods of the research. Examples include: participants complete a test of cognitive ability but are not informed that the room temperature is a variable of interest; participants have electrodes attached to what they are told is a polygraph but the polygraph data were never going to be analyzed (i.e., a bogus pipeline).*

6) Record keeping: describe how records will be kept, for how long, and who will have access to them.

Click to add text

7) Describe efforts to maintain confidentiality, circumstances in which confidentiality may not be maintained, and/or if there are situations in which researchers will deliberately breach confidentiality. Note that this is also a key element of a consent form.

Click to add text

6) Attestation

By signing below, you agree that you have reviewed and approved this application and accept responsibility forthe research described, including work by students under your direction. It further attests that you are fully aware of all procedures to be followed, will monitor the research, and will notify the IRB of any significant problems or changes. Please type in your name as an electronic signature. For an electronic signature to be accepted, the protocol must be emailed from the Faculty sponsor's account.

PI Signature

Date

When submitting this protocol, please include (as separate documents) any other necessary information: consent forms (see elsewhere for the required components of a consent form), any surveys or tests with proper attribution, interview sequences, or any other pertinent information. If you are pursuing a waiver of consent, waiver of confidentiality, or use of deception, please include justification for those measures if not discussed above.

Submit completed forms to: irb@oldwestbury.edu

IRB Use Only

Revision #	Version Date	Summary of Changes	Consent Change?

NOTE: Leave this section blank for the initial submission. The revision history should be documented for modifications to approved non-exempt studies.

Type of Review			
	Exempt	Expedited	Full Board
Category Number	Not Exempt	Not Expedited	Not Full Board
Receipt Date			
Resubmit Date (if applicable)			
Decision date		Approved Through (if applicable)	
Comments			
Signature of IRB Chair or Designee		Date	

After approval, this page also serves as a certificate of exemption or expedited review. Please inform the IRB if you need a separate certificate.